

Studio 7 - ARTS Studio Policies

Studio 7 Arts

225 W. 14th St.

932-9808

www.studio7arts.com

Please read and discuss the following with your teen/tween. Thank you.
By registering you or your child for a workshop, you are agreeing to abide by Studio 7 Policies.

Parents

- For youth ages, 10-15, Parents must sign their child in/out each day of workshop. Please be respectful of schedule and do not arrive early or late.
- Children will not be released to anyone other than the person(s) designated on the Registration Form, unless **written** arrangements have been made previously by the parent.
- Parents and children are responsible for their personal items.

Payment/Registration

- Preregistration & Pre-payment is required for all workshops. 48-hours in advance minimum.
- You will be notified if there are not enough students for a workshop to be held.
- Minimum students: 6, Maximum Students: 12 (16 for creative writing workshop)
- Registration Forms for all workshops can also be found online at www.studio7arts.com .

Refund or Rescheduling Options

- Refunds and issues of rescheduling are reviewed on an individual basis. When refunds are granted, a \$25 administration fee will be charged in addition to the pro-rated price of any sessions already attended. A full refund will be given for classes cancelled due to insufficient enrollment.
- Studio 7 Arts reserves the right to change instructors.

Student Behavior

- Students are expected to be thoughtful, respectful, and polite. Studio 7 reserves the right to dismiss a student for problematic behavior which results in the disruption of class. We have a zero tolerance policy for drug use, drug paraphernalia, physical or verbal harassment, smoking, or weapons on the premises.

Make-up class

- If a class is cancelled due to inclement weather, a make-up class is scheduled. If a student is unable to attend a class session for a personal reason, Studio 7 is not responsible for providing any make-up class.

I have carefully read with a full, definite and clear understanding the foregoing provisions and freely enter into within agreement.